

Jackson Walker

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Profile: I am looking to gain more practical work experience as I make my transition from high school to college and the adulthood lying beyond. I believe that my past work experiences have helped me adapt and thrive in situations presented to me.

Education:

Abraham Lincoln High school, Expected Graduation: June 2018

Skills:

- Quick learner
- Attentive
- Little instruction required
- Eager to experience new and exciting horizons
- Well composed

Experience:

- Barista/food runner, Precita park café

July 2016-August 2017

At Precita, strong work ethic and time management in a high volume workplace. Due to the popularity of the café, I had to be able to do whatever task was assigned to me quickly and efficiently, but also made sure the quality was not diminished, whether I was making a smoothie or Acai, satisfaction was of utmost importance to me.

- Server/Busser, 49 Square Catering, LLC.

June 2014-Present:

At multiple venues, my work with 49 Square taught me to be flexible and quickly adapt to situations put before me, whether it be City Hall or Camp Navarro, corporate or private, organization is the key to a successful event. An important part of working in food is the fact that every employee plays a vital part to the outcome of the event, I enjoy this pressure as it pushes me to achieve.

- Assistant counselor, Silver Tree Summer camp

June 2013-August 2013

I spent a good portion of my summers in my adolescence at Silver tree, so it was a fun opportunity in my final summer to work on the other side of camp work on the other side. I learned important organization and leadership skills by working with children ages 5-12, by helping facilitate activities and making sure all the children were on their best behavior.

- Invoice Input, 49 Square Catering, LLC.

December 2017-Present

Using an invoice sorting program known as “Cheftec”, I was responsible for taking

physical invoice sheets and transporting them to online storage. I was expected to specify weight, quantity and item numbers for previous entries and enter new properties for new items. This job has helped me focus to the best of my ability, as accuracy was a must when entering in old or new items.

- Principles of Accounting course, Abraham Lincoln High School

August 2016-December 2016

After entering the business academy at my school, I began to learn some of the basics of the skills needed to be an accountant. We learned about the five steps of an accounting cycle and recreated it using Google Sheets. For our final project, we went through these steps on our own, tracking the books for a sample business we had created, which was presented in a final powerpoint slide show. This course began my intrigue in accounting, especially how programs like QuickBooks differ from the example format we used, as well as the complications that occur when looking at a real business.